Standard Bidding Document

Annual Contract for Procurement of Stationery and Miscellaneous items 2026 - 2027 Multan
(Goods)

National

November 17, 2026

Wafaqi Mohtasib Regional Office-Multan (Wafaqi Mohtasib (Federal Ombudsman)),Senior Investigation Officer
House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province).
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INVITATION FOR PREQUALIFICATION FOR CLOSED FRAMEWORK AGREEMENT

PROCUREMENT OF GOODS

1. The **Wafaqi Mohtasib Regional Office-Multan (Wafaqi Mohtasib (Federal Ombudsman))** has sufficient / has received / intends to apply for funds from **Non-ADP** and intends to apply part of such funds toward payments under the Framework Agreement for **Annual Contract for Procurement of Stationery and Miscellaneous items 2026 - 2027 Multan** having reference number **FFW10197**.

2. The **Wafaqi Mohtasib Regional Office-Multan (Wafaqi Mohtasib (Federal Ombudsman))** intends to prequalify suppliers for subsequent Invitation to Bid(s) and to sign a Closed Framework Agreement with the successful bidder(s) following completion of the bidding process.

3. The objective of the intended Closed Framework Agreement is the on-demand supply of **Annual Contract for Procurement of Stationery and Miscellaneous items 2026 - 2027 Multan** through subsequent Call-Off Contract(s) during the Framework Agreement period. The purpose of this Prequalification Notice is to provide basic information to enable potential applicants to decide whether to respond to this Prequalification Notice.

4. Only the prequalified applicants shall be entitled to participate in the subsequent procurement proceedings. It is expected that Invitations to Bid will be issued to the Prequalified Applicants in **Tuesday, November 17, 2026**. The Closed Framework Agreement is expected to be signed with the successful bidder(s) in **Thursday, December 17, 2026** for a period of **12 Months**.

5. The Prequalification process is open to all **National** Applicants subject to fulfilling the eligibility requirements specified in the Prequalification Documents. Interested Applicants may obtain further information from **Wafaqi Mohtasib Regional Office-Multan (Wafaqi Mohtasib (Federal Ombudsman))** through **EPADS v2.0** during office hours. A complete set of Prequalification Documents may be accessed by interested Applicants through **EPADS v2.0** at **https://epads.gov.pk/opportunities/federal/framework-**

agreements/10197.

6. The application, prepared in accordance with the instructions contained in the Prequalification Documents, must be submitted through **EPADS v2.0** on or before **Thursday, December 3, 2026 11:00 AM**. Applications will be opened electronically through **EPADS v2.0** on the same day at **Thursday, December 3, 2026 11:30 AM**. Manual submission of applications shall not be entertained.

7. Vendors who have not yet registered on **EPADS v2.0** may complete their registration at **https://vendors.epads.gov.pk/**. Guidance regarding registration and bid submission is available on the portal.

In terms of Rule 48 of Public Procurement Rules, 2004, the Grievance Redressal Committee (GRC) has been notified for the subject procurement. The notification is available on the Procuring Agency's website and on PPRA's website.

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Instructions to Applicants

A. General

1. **Scope of Application**

1.1. In connection with the "**Invitation for Prequalification**", the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

2. **Source of Funds**

2.1. Source of funds is same as referred in Invitation for Prequalification.

3. **Fraud and Corruption**

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement performance, Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.

4. **Eligible Applicants**

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.
In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the entity), the execution of any Call-off Contract(s) awarded (to the entity) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.
In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the JV), the execution of any Call-off Contract(s) awarded (to the JV) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.
The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of framework agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract. All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Framework Agreement(s) or Call-off Contract(s). In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Framework Agreement or Call-off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process during the execution of the Framework Agreement and/or Call-off Contract.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid or enter into any Framework Agreement or Call-off Contract for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA’s website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

5. **Eligibility (in terms of Nationality)**

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

6. **Sections of Prequalification Documents**

6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

PART 1 Prequalification Procedures

6.2. Section I - Instructions to Applicants (ITA)

6.3. Section II - Prequalification Data Sheet (PDS)

6.4. Section III - Qualification Criteria and Requirements

6.5. Section IV - Application Forms

6.6. Section V - Eligible Countries

6.7. Section VI - Fraud and Corruption

PART 2 Supply Requirements

6.8. Section VII – Schedule of Requirements

6.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

6.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

7. **Clarification of Prequalification Documents and Pre-Application Meeting**

7.1. An Applicant requiring any clarification of the Prequalification Documents shall contact the Procuring Agency in writing through ePADS. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective Applicants through ePADS who have obtained the Prequalification Documents from ePADS, including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / ePADS as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Prequalification Documents.

7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Prequalification Documents. Any modification to the Prequalification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through ePADS. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

8. **Amendment of Prequalification Documents**

8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through ePADS.

8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and ePADS.
Provided that an Applicant who had already submitted their Applications prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through ePADS.

8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:
Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

C. Preparation of Applications

9. **Cost of Applications**

9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.

10. **Language of Application**

10.1. The Application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in

another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

11. **Documents Comprising the Application**

11.1. The Application shall comprise the following:

11.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

11.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

11.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

11.1.4. any other document required as specified in the PDS.

12. **Application Submission Letter**

12.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

13. **Documents Establishing the Eligibility of the Applicant**

13.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

14. **Documents Establishing the Qualifications of the Applicant**

14.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

14.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

14.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

14.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

14.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

14.4. The documentary evidence of the Applicant’s qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency’s satisfaction:

14.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer’s Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency’s Country;

14.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier’s maintenance, repair, and spare parts stocking obligations in respect of the Goods.

D. Submission of Applications

15. **Submission of the Applications through ePADS**

15.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

15.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.

16. **Deadline for Submission of Applications**

16.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

16.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through ePADS.

17. **Opening of Applications**

17.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through ePADS. Late Applications shall be treated in accordance with ITA 16.1.

E. Procedures for Evaluation of Applications

18. **Confidentiality**

18.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance

with ITA 26 through ePADS.

18.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through ePADS.

19. **Clarification of Applications**

19.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through ePADS.

19.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

20. **Responsiveness of Applications**

20.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

21. **Margin of Preference**

21.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Prequalification.

22. **Sub-contractors**

22.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into

account the qualification and experience of the Subcontractor) should meet the qualification criteria.

F. Evaluation of Applications and Prequalification of Applicants

23. **Evaluation of Applications**

23.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

23.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

23.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

23.4. Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant’s subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

24. **Procuring Agency’s Right to Accept or Reject Applications**

24.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without

thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on ePADS, duly approved by the Principal Accounting Officer or Head of Organization.

25. **Prequalification of Applicants**

25.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring Agency.

25.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

25.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

26. **Notification of Prequalification**

26.1. The Procuring Agency shall notify all Applicants in writing through ePADS indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through ePADS.

26.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through ePADS.

27. **Request for Bids**

27.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through ePADS.

28. **Changes in Qualifications of Applicants**

28.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

28.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

28.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

28.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

28.2. Any such change should be submitted to the Procuring Agency before the date of “Invitation to Bids”.

29. **Redressal of Grievances**

29.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-65 of Public Procurement Rules, 2025.

29.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

30. **Mechanism of Blacklisting**

30.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-25 of Public Procurement Rules, 2025 read with “Mechanism for Blacklisting Regulations, 2024”.

Framework Data Sheet

Framework Data Sheet (FDS)

The following specific data for the Framework Agreement shall complement, supplement, or amend the provisions in the Instructions to Applicants/Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

FDS Clause Number
ITB Number

Amendments of, and Supplements to, Clauses in the Instructions to Applicants/Bidders

A. General

FDS Clause Number 1
ITB Number 1.1

Identification Number of the Framework Agreement: **FFW10197**
The Procuring Agency is: **Wafaqi Mohtasib Regional Office-Multan (Wafaqi Mohtasib (Federal Ombudsman))**
Framework Agreement Title: **Annual Contract for Procurement of Stationery and Miscellaneous items 2026 - 2027 Multan**

FDS Clause Number 2
ITB Number 2.1

The name of Procuring Agency is: **Wafaqi Mohtasib Regional Office-Multan (Wafaqi Mohtasib (Federal Ombudsman))**
The name of Framework Agreement is: **Annual Contract for Procurement of Stationery and Miscellaneous items 2026 - 2027 Multan**

FDS Clause Number 3
ITB Number 2.2

Participating / Authorized Procuring Agencies under this Framework Agreement:

FDS Clause Number 4
ITB Number 3.1

Framework Type: **Closed Framework Agreement**

FDS Clause Number 5
ITB Number 4.1

Framework Duration: **12 Months**

Commencement Date: **Expired after the framework duration of 12 months from the award date.**

Expiry Date: **Items Without Lots :**

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Ball Point regular Piano Jelflo gel	Ball point pens	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 36/dozen	36/dozen	--

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Ball Point Piano Clipper	Ball point pens	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 10/dozen	10/dozen	--
Binding Tape 3 inch	Binding tape	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 05/dozen	5/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Drafting/writing Pad size8x4.5 inch	Drafting papers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 3 Days **Quantity:** 5/dozen	5/dozen	--
Diary Register 6 Tayyaba	Cash registers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Diary Register 10 Tayyaba	Cash registers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Annual Diary	Paper pads or notebooks	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Eraser	Erasers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03Days **Quantity:** 3/dozen	3/dozen	--
Envelope SE-5	Standard envelopes	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3000/Qty	3000/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Envelope SE-6	Standard envelopes	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3000/Qty	3000/Qty	--
Envelope	Standard envelopes	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 300/Qty	300/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Envelope SE-8	Standard envelopes	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 500/Qty	500/Qty	--
Envelope Cloth	Standard envelopes	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 500/Qty	500/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
File Binder Rexine	Binder pockets or accessories	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2000/Qty	2000/Qty	--
Gum Stick	Glues	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/dozen	3/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Stamp Pad	Rubber stamping stamp pads	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/dozen	3/dozen	--
Movement Register	Cash registers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 4/Qty	4/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Marker Uniball	Ball point pens	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 5/dozen	5/dozen	--
Highlighter	Combination pen and highlighter	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/dozen	3/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Note Sheet Pads	Paper pads or notebooks	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 4/Qty	4/Qty	--
Paper Cutter	Paper cutters or refills	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 02/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Paper Offset 70 gm A4	Offset paper	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 480/Qty	480/Qty	--
Paper Offset 70 gm Legal	Offset paper	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 300/Qty	300/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Paper Offset 80gm Legal	Offset paper	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 125/Qty	125/Qty	--
Paper Pins 50gm	Straight pins	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Paper Clip	Paper clips	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Punch	Paper punching or binding machines	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 02/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Pin Cushion	Pin cushions	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Post-it Pads	Self adhesive note paper	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/Qty	2/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Ruled Register	Paper pads or notebooks	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Ruled Register	Paper pads or notebooks	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Ruled Register	Paper pads or notebooks	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Scale Steel	Office ruler	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Scotch Tape	Transparent tape	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Stamp Pad Ink	Ink or stamp pads	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Sharpener	Manual pencil sharpener	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Short Hand Book	Drafting papers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/dozen	3/dozen	--

PUBLIC PROCUREMENT REGULATORY AUTHORITY PPRA EPADS

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Pencil	Graphite pencils	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 4/dozen	4/dozen	--
Stapler with remover	Staplers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Stapler Pins	Staples	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 250/Qty	250/Qty	--
Scissor	Scissors	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Tag Cotton	Cotton thread	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 5/dozen	5/dozen	--
Fluid Pen	Correction fluid	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/dozen	3/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Waste Paper Basket	Waste-paper basket	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/Qty	2/Qty	--
Toner	Photocopier toner	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/Qty	3/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Toner	Printer or facsimile toner	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--
Toner	Printer or facsimile toner	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Toner	Printer or facsimile toner	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Toner	Printer or facsimile toner	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Toner	Printer or facsimile toner	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--
Air Freshener	Air freshener	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 4/dozen	4/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Cell Toshiba 1.5V	Dry cell batteries	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 4/dozen	4/dozen	--
Remote Cell (AAA 1.5V)	Dry cell batteries	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Duster Cotton	Cleaning dusters	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 5/dozen	5/dozen	--
Electric Extension Lead Board	Extension cord	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 12/Qty	12/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Glass/Window Cleaner	Glass or window cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Insect Killer	Insect repellant	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Muslim Shower Complete Set	Showers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--
Toilet Soap	Soaps	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 4/dozen	4/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Hand Wash/ Liquid Soap	Soaps	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Scotch Brite	Soaps	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/dozen	3/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Dishwasher Bar	Soaps	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 3/Qty	3/Qty	--
Solution Tape	Rubber tape	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Towel	Bath towels	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Tea Cups with Saucer	Domestic coffee or tea cups	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Tea Tray	General purpose trays	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--
Tea Spoon	Domestic spoons	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Spoon	Domestic spoons	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Table Set	Office product equipment and stationery consumable	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Tissue Box	Acid free tissue papers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 10/dozen	10/dozen	--
Water Tumbler (Glass) Nova	Domestic pitchers	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Phenyl	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Wiper	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Commode Brush With Box	Cleaning or janitorial cart accessories	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Washing Powder	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 12/Kg	12/Kg	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Sipri Brush	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Acid	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 24/Ltr	24/Ltr	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Broom	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Harpic	Floor cleaners	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Brush	Cleaning brushes	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Wall Clock	Wall clocks	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Electric Kettle	Domestic electrical kettles	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/Qty	2/Qty	--
Telephone Set	Digital telephones	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Telephone Steno Set	Digital telephones	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 6/Qty	6/Qty	--
Electric Bell	Bells	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/Qty	1/Qty	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Flash USB	Flash memory	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Key Board	Keyboards	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Mouse	Computer mouse	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--
Mouse Pads	Mouse pads	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 2/dozen	2/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Power Cable	Power cable	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
VJ Cable	Power cable	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

Item	UNSPSC	Delivery Schedule	Quantity	Warranty
Data Cable for Printer	Power cable	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--
Network Adapter	WLAN wireless access network equipment and components	**Address:** House No. 4-6, Block-X Near Madni Chowk New Multan, Multan City, Multan (District), Multan Division (Division), Punjab (Province). **Schedule:** 03 Days **Quantity:** 1/dozen	1/dozen	--

FDS Clause Number 6
ITB Number 5.1

A list of debarred firms and individuals is available on PPRA website: **https://ppra.gov.pk**

B. Contents of the Framework Document

FDS Clause Number 7
ITB Number 7.1

For clarification, the Applicant shall seek clarifications through: **EPADS v2.0**

FDS Clause Number 8
ITB Number 7.1 & 8.2

Information related to the Framework Agreement shall be published on: **EPADS v2.0**

FDS Clause Number 9
ITB Number 7.2

Pre-Bid Meeting: **Clarification Date:**

C. Preparation of Applications / Bids

FDS Clause Number 10
ITB Number 10.1

This Framework Agreement Document has been issued in the language: **English**

FDS Clause Number 11
ITB Number 11.1(d)

Additional documents to be submitted through **EPADS v2.0**:
No

FDS Clause Number 12
ITB Number 14.2

Source for determining exchange rates: **Not Applicable**

E. Submission of Applications / Bids

FDS Clause Number 18
ITB Number 16.1

Deadline for Bid Submission:
Day: ***Thursday***
Date: ***Thursday, December 3, 2026***
Time: ***11:00 AM***

FDS Clause Number 19
ITB Number 17.1

Opening of Bids shall be conducted through: **EPADS v2.0**
Day: ***Thursday***
Date: ***Thursday, December 3, 2026***
Time: ***11:30 AM***
Virtual participation link: **https://vendors.epads.gov.pk/**

F. Evaluation and Award

FDS Clause Number 20
ITB Number 21.1

Margin of Domestic Preference: **Not Applicable**

FDS Clause Number 21
ITB Number 22.1

Framework Award Basis: **Least Cost Based Selection (LCBS)**

FDS Clause Number 22
ITB Number 23.1

Suppliers admitted to the Framework Agreement shall not be guaranteed any minimum quantity, value, or volume of business unless otherwise stated in the Framework Agreement.

FDS Clause Number 23
ITB Number 29.1

Framework-related complaints / grievances shall be submitted in writing through: **EPADS v2.0**
A complaint may challenge:

- The terms of the Framework Agreement Documents

- The Procuring Agency’s evaluation decision
- The Procuring Agency’s Framework Award decision

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Framework Items / Lots

Brief Description

Annual Tender for Stationary & Others Miscellenous Items for Year 2026-27 in the Office of Wafaqi Mohtasib, Regional Office Multan

Eligibility & Qualification Criteria

All Active Taxpayers shall be eligible to participate in the procurement process, unless expressly excluded or otherwise restricted under the Eligibility Criteria specified by the Procuring Agency.

Bidder's Type	Required Registration
Any	NADRA CITIZENSHIP (CNIC/NICOP) FBR (NTN) FBR (GSTN)

Eligibility Criteria	Document
Must have active status in FBR NTN & STRN List.	Yes

Evaluation Criteria

Least Cost Based Selection (LCBS)

Call-Off / Secondary Procurement Procedure

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

Annexure

Tender Documents 2026-27

Information (Read-Only)

See Form Under Additional Forms and Documents: **Tender Documents 2026-27** (page number: 78)

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Procurement Forms

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

Additional Forms and Documents

OMBUDSMAN

WAFAQI MOHTASIB (OMBUDSMAN)'S SECRETARIAT
REGIONAL OFFICE, MULTAN

Bidding Documents for Procurement of Stationery & Other Miscellaneous Stores Items on Annual (Running) Contract Basis for the Financial Year 2026-27

OMBUDSMAN

No. F. 2(5)/B&A/WMS/ROM/2026-27

WAFAQI MOHTASIB SECRETARIAT, REGIONAL OFFICE, MULTAN

Issue Date: Receiving Time 11:30 Hours
Due Date: Opening Time 12:30 Hours

E- TENDER NOTICE NO. 1(2026-27)

CLOSED FRAMEWORK AGREEMENT FOR PURCHASE OF STATIONERY & OTHER MISCELLANEOUS STORES ITEMS ON ANNUAL CONTRACT BASIS THROUGH E-PADS FOR FINANCIAL YEAR 2026-27

Wafaqi Mohtasib's Secretariat Regional Office, Multan invites electronic bids on PPRA e-Pak Acquisition and Disposal System (EPADS) for purchase of stationery and other miscellaneous stores items on the basis of annual running contract on"as and when" required basis, for the financial year **2026-2027** from the date of award of the contract and up to 30th June, 2027 from well reputed firms/manufacturers/their authorized agents/supported suppliers in Pakistan for supply of Goods having NTN, GST No. and on Active Tax payers List of FBR etc and are also registered on PPRA EPADS and maintaining proper Shops/Offices located in Multan.

2. List of the items with specifications and terms & conditions are given in the tender document. The tender document can be download from www.mohtasibmultan.gov.pk or accessed through the e-PADS https//eprocure.gov.pk . Interested bidders may submit their bids and tender documents duly signed/stamped along with covering letter on firm/company's letter head on e- PADS on or before_____ **by 11:30 am** positively. The sealed bids alongwith original bid security may also be submitted in the office of the Regional Head. Bids will be opened at **12:30 pm** on the same day in the presence of bidders or their representatives who wish to be present . The annual running contract will be awarded to successful bidder(s) after scrutiny by the committee as per criteria laid down in tender document and in accordance with PPRA Rules, 2004.

3. Each bid should be accompanied by bid security of **Rs. 60,000/-** in the shape of pay order in favor of DDO Wafaqi Mohtasib's Secretariat,Regional Office, Multan. The bids without bid security shall not be entertained. The firms should be active tax payer, registered with income tax/sales tax departments and also registered on PPRA e- PADS. The payment of all the taxes is the responsibility of the firms. The competent authority may reject all bids or any prior to the acceptance in accordance with Rule 33 of Public Procurement Rules, 2004.

(**Dr.Muhammad Zahid**)
Regional Head
Phone: 061-9330204

INSTRUCTIONS TO BIDDERS (ITB)

Bidders are advised to read the Instruction to Bidders (ITB) carefully as elaborated below;-

1. Scope of Bid.

1.1 The office of Wafaqi Mohtasib Secretariat (WMS) Regional Office, Multan invites sealed bids for Supply of Stationery and other stores items as specified in detail, Schedule of Requirements. The successful bidders will be required to supply best quality items to WMS as per terms and conditions specified in this bidding document.

2. Eligible Bidders.

2.1 This Invitation for Bids is open to all original manufacturers/ their authorized agents/ general order suppliers/stockist/stationers and in case of imported goods their authorized agents/ importers/ suppliers in Pakistan for supply of Goods who possess NTN, GST No. and on Active Tax payers List of FBR etc.

2.2 Not blacklisted under the provision of Rule 19 of PPRA Rules 2004.

3. Preparation of Bids and Applicable Bidding Procedure.

3.1 **The bidding procedure** is governed by Public ProcurementRule 36 "Procedures of Open Competitive Bidding" sub-rule (a)**"Single stage – One Envelop procedure".** Each bid shall be comprised of one single envelope containing financial proposal. All bids received shall be opened and evaluated in the manner prescribed in the bidding document.

3.2 **Language of Bid**:- The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring Agency, shall be written in English.

3.3 **Bid Form**;- The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the Goods to be supplied, a brief description of the Goods and prices.

3.4 **Bid Currencies**;- Prices shall be quoted in Pak Rupees.

4. Bid Security;-

4.1 The Bidder shall furnish, as part of its bid, a bid security in the amount of Rs. 60,000/- in shape of pay order.

4.2 The bid security is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 4.6.

4.3 Any bid not secured in accordance with ITB Clauses 4.1 will be rejected by the Procuring Agency as nonresponsive.

4.4 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible after the award of contract to the successful bidder/bidders.

4.5 The successful Bidder's bid security will be converted into Security Deposit which will be retained with the Wafaqi Mohtasib Secretariat Regional Office, Multan till 30.06.2027

4.6 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity specified in the Clause 5.2(iii);

(b) if a bidder is found indulged in fraudulent/ corrupt practices/concealment of facts ;

(c) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance with the contract agreement form.

(ii) fails to deliver the Goods within stipulated time period as per Schedule of Requirements.

5. Evaluation and Qualification Criteria.

5.1 Subject to preliminary examination of the bidders/bids to determine their responsiveness to the eligibility criteria specified in this bidding document the Evaluation Criteria for the subject procurement shall be based on mandatory compliance of the Specifications and requirements subject to the most advantageous bid. In other words the contract shall be awarded to the responsive bidder whose bid will be determined as the most advantageous bid of every item.

5.2 The following mandatory documents will be required for eligibility and qualification of the bidders:-

i. NTN & GST Certificate.
ii. Proof of on active Tax payers List of FBR.
iii. Undertaking regarding Bid validity period of one year i.e till 30.06.2027.
iv. Submission of pay order as bid security with bid.
v. Bidding documents duly signed/stamped.
vi. Certificate regarding not blacklisted under the provision of Rule 19 of PPRA Rules 2004.

6. Period of Validity of Bids;-

6.1 Bids shall remain valid for the period specified in Clause 5.2(iii) i.e 30.06.2027 after the date of bid opening prescribed by the Procuring Agency in the invitation to bids/tender notice. A bid valid for a shorter period shall be rejected by the Procuring Agency as nonresponsive.

7. Modification and Withdrawal of Bids;-

7.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring Agency prior to the deadline prescribed for submission of bids.

7.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched. A withdrawal notice may also be sent by fax or email, but followed by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

7.3 No bid may be modified after the deadline for submission of bids.

7.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 4.6.

8. Clarification of Bids;-

8.1 During evaluation of the bids, the Procuring Agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

9. Preliminary Examination;-

9.1 The Procuring Agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

9.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, the bid will be rejected, and bid security shall be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

9.3 The Procuring Agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided that such waiver does not prejudice or affect the relative ranking of any Bidder.

9.4 The Procuring Agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, **such as** those concerning Bid Security and Taxes and Duties will be deemed to be a material deviation. The Procuring Agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

9.5 If a bid is not substantially responsive, it will be rejected by the Procuring Agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

10. Contacting the Procuring Agency;-

10.1 Subject to ITB Clause 8, no Bidder shall contact the Procuring Agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring Agency, it should be done in writing.

10.2 Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

11. Award Criteria; Subject to ITB Clause 12, the Procuring Agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

12. Procuring Agency's Right to Accept/ Reject Bids; The Procuring Agency reserves the right to accept or reject all bids, and to annul the bidding process and reject all bids at any time prior to acceptance of the bids, without thereby incurring any liability to the affected Bidder or bidders. The Procuring Agency will inform the affected Bidder or bidders of the grounds for the Procuring Agency's action, if so requested, but the Procuring Agency shall not be required to justify the grounds. It may also add or skip the items mentioned in schedule of requirement.

13. Notification of Award;

13.1 Prior to the expiration of the period of bid validity/extended bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter or by cable, that its bid has been accepted.

13.2 The notification of award under ITB 13.1 will constitute the formation of the Contract.

14. Signing of Contract; At the same time as the Procuring Agency notifies the successful Bidder, the Procuring Agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

15. Corrupt or Fraudulent Practices;

15.1 The Procuring Agency observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Procuring Agency:

(a) Defines, for the purposes of this provision, the terms set forth below as follows:

"corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a PPRA financed contract if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a PPRA financed contract.

16. Blacklisting;

16.1 The Procuring Agency may blacklist a bidder/firm found under obligation of the wrong doings vide clause 15.1 (a, b and c) or who consistently fails to perform satisfactorily.

16.2 Before blacklisting of the firm, show cause notice will be issued to the bidder followed by personal hearing, in case of non-resolution of issue. The nature of blacklisting of firm, whether temporary or permanent, will depend upon the gravity of offense.

SCHEDULE OF REQUIREMENT

WAFAQI MOHTASIB'S SECRETARIAT, REGIONAL OFFICE, MULTAN.
LIST OF STATIONERY, MISCELLANEOUS AND IT ITEMS (Price Schedule)

S. No.	Item/Description along with Specification/Make or EQUIVALENT	Total Quantity Required upto 30/6/27(Estimated)	Unit Price with GST (Rs)
(A)	**STATIONERY ITEMS**		
1.	Ball Point regular Piano Jelflo gel original	36 dabi	
2.	Ball Point Piano Clipper	10 dabi	
3.	Binding Tape 3 inch	5 dozan	
4.	Drafting/writing Pad size8x4.5 inch	5 dozan	
5.	Diary Register 6 Tayyaba	1 dozan	
6.	Diary Register 10 Tayyaba	1 dozan	
7.	Annual Diary one page one date	6 adad	
8.	Eraser-AL-30 Dux art D-2001	3 dozan	
9.	Envelope SE-5 khaki Per 100 (9 x 4 size) Centre (80 gms)	3000 adad	
10.	Envelope SE-6 khaki Per 100 (11 x 5 size) Centre (80 gms)	3000 adad	
11.	Envelope khaki Per 100 (A-4 size) Centre (80 gms)	300 adad	
12.	Envelope SE-8 khaki Per 100 (15 x 12 size)Golden Craft (80 gms)	500 adad	
13.	Envelope Cloth lined F/S per 100 (15 x 12 size)White 100 gms imported paper	500 adad	
14.	File Binder Rexine large size	2000 adad	
15.	Gum Stick (Medium) 21 gmSensa	3 dozan	
16.	Stamp Pad Crystal (Blue/Black)	3 dozan	
17.	Movement Register standard size Tayyaba	4 adad	
18.	Marker Uniball No. 0.7signo	5 dozan	
19.	Marker Highlighter (All Colours) good quality	3 dozan	
20.	Note Sheet Pad– 50 sheets Offset Paper (80gms Imported)	4 dozan	
21.	Paper Cutter steel good quality	2 dozan	
22.	Paper Offset 70 gms A-4 (Imported)-500 sheets (Copymate)	480 adad	
23.	Paper Offset 70 gms Legal (Imported) – 500 sheets (Copymate)	300 adad	
24.	Paper Offset 80 gms Legal–(Imported) 500 sheets Double A (Imported)	125 adad	
25.	Paper Pin 50 gms Good quality	1 dozan	
26.	Paper Clip 36 mm Super three flower	1 dozan	
27.	Punch Single hole heavy duty	2 dozan	
28.	Pin cushion Good quality	2 dozan	
29.	Post-it- Pads (Size 3x3)	2 dozan	
30.	Ruled Register 300 sheet urdu Lucky Exclusive	2 dozan	
31.	Ruled Register 400 sheet urdu Lucky Exclusive	2 dozan	

S. No.	Item/Description along with Specification/Make or EQUIVALENT	Total Quantity Required upto 30/6/27(Estimated)	Unit Price with GST (Rs)
32.	Ruled Register No 60 Lucky Exclusive	2 dozan	
33.	Scale steel 12inch Good quality	1 dozan	
34.	Scotch Tap (1 x 10 yards)Louis	2 dozan	
35.	Stamp Pad Ink (blue Black & Red)Crystal classic	2 dozan	
36.	Sharpener Steel Dux	2 dozan	
37.	Short Hand Book 100 sheets Lucky	3 dozan	
38.	Short Hand Pencil Goldfish Auto craft	4 dozan	
39.	Stapler with remover (good quality)	1 dozan	
40.	Staple Pin (1000 Nos. 24/6)dollar	250 adad	
41.	Scissor Plastic Handle (7 Inch) stainless steel scissors	1 dozan	
42.	Tag cotton red & white good quality	5 dozan	
43.	Uni Correction Pen CLP-300(8ml)	3 dozan	
44.	Waste Paper Basket Plastic (Round) good quality	2 dozan	
45.	Toner for Photocopier (Toshiba 3518A) (Original)	3 adad	
46.	Toner 05-A for HP 2035/2055 LaserJet Printer HP (original)	6 adad	
47.	Toner 26-A for Pro M402d laser jet printer HP (original)	1 dozan	
48.	Toner 76-A for HP 404DN LaserJet Printer (original)	1 dozan	
49.	Toner 49-A for HP LaserJet 1320 Printer (original)	6 adad	
50.	Toner TN 920 for printer Brother model HL-5210 DW(with chip),toner along with drum (complete set).	6 adad	
(B)	**MISCELLANEOUS ITEMS**		
51.	Air Freshener – 300ml Cobra	4 dozan	
52.	Cell D 1.5V Toshiba	4 dozan	
53.	Cell (AAA 1.5v) for Remote	2 dozan	
54.	Duster Cotton (18″ x 30″)good quality	5 dozan	
55.	Electric Extension lead of good quality with long wire, ports apply to varieties of plugs	1 dozan	
56.	Glint Spray, 500ml Good quality	2 dozan	
57.	Insect Killer 300 ml mortin	2 dozan	
58.	Packing Tape 3 Inch	4 dozan	
59.	Muslim shower complete set, plastic, good quality	6 adad	
60.	Soap Toilet (100grams) lux	4 dozan	
61.	Soap Liquid (250 ml) bottle (Hand wash)	2 dozan	
62.	Scotch Brite 3m	3 dozan	
63.	Lemon max Dish wash bar (90 gram)	3 dozan	
64.	Tape solution Good quality	1 dozan	

S. No.	Item/Description along with Specification/Make or EQUIVALENT	Total Quantity Required upto 30/6/27(Estimated)	Unit Price with GST (Rs)
65.	Towel medium size Good quality	1 dozan	
66.	Tea cups with saucer good quality	2 dozan	
67.	Tea tray plastic good quality large size	6 adad	
68.	Tea spoon per piece, steel good quality	2 dozan	
69.	Spoon normal size per piece good quality	2 dozan	
70.	Table set rexine	6 adad	
71.	Tissue Box (300 sheets) Rose Petal pop-up Ultra soft	10 dozan	
72.	Water Tumbler (Glass) Nova	2 dozan	
73.	Dry mofe refill	2 dozan	
74.	Vat mofe refill	2 dozan	
75.	Phenyl	2 dozan	
76.	Wiper PVC Pipe Handle large size Good quality	2 dozan	
77.	Commode Bursh goal with box	1 dozan	
78.	Washing Powder/Surf 1kg	12 kg	
79.	Sipri Bursh good quality	1 dozan	
80.	Tezab(for washroom) per liter	24 liters	
81.	Broom (Jharoo) 500 gram	1 dozan	
82.	Harpic 1000 ml	2 dozan	
83.	Jalay wala bursh with handle large size	1 dozan	
84.	Wall clock, superior quality	6 adad	
85.	Kettle electric 1.7ltr. Deuron (Original)	2 adad	
86.	Telephone Set Panasonic KX-TSC-92 (Caller ID) or equivalent	6 adad	
87.	Telephone Steno Set good quality	6 adad	
88.	Electric Bell good quality	1 dozan	
(C)	**COMPUTER ACCESSORIES ITEMS**		
89.	Flash/USB 32GB HP 3.0 (Original)	1 dozan	
90.	Keyboard HP/Dell /A4 tech (Original)	2 dozan	
91.	Mouse Optical HP/Dell (Original)	2 dozan	
92.	Mouse Pad Imported good quality	2 dozan	
93.	Power cable for Monitor, CPU and Printer	1 dozan	
94.	VJ cable for monitor	1 dozan	
95.	Printer Data Cable	1 dozan	
96.	Tenda Mini wireless Network Adapter (300 Mbps)	1 dozan	

Note: Where ever make or model is mentioned, the bidder may quote the rate of any other equivalent make/model of item with good quality.

Name of Firm, Signature & Seal _____

SCHEDULE OF DELIVERY: The items shall be delivered and installed in accordance with the following schedule.

S. No.	Description	Qty	Required Delivery Schedule from the Date of Supply Order	Location
1	Items mentioned in every supply order	As per supply order	Within three days	Wafaqi Mohtasib Secretariat, Regional Office, Multan.

1. Bid Form

No: _____ Dated: _____

To:
THE REGIONAL HEAD
WAFAQI MOHTASIB SECRETARIAT,
REGIONAL OFFICE, MULTAN.

Dear Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the goods in conformity with the said bidding documents enclosed with Bid Security which is **Rs. 60,000/-**

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we hereby agree that our Bid Security as being provided herewith this "Bid Form", will remain with the Procuring agency according to Clause 20 of the terms & conditions.

We also agree regarding Bid validity period till 30.06.2027 from the date fixed for Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Dated this _____ day of _____ 20_____.

_____ _____

[signature] *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of _____

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

2. Contract Agreement Form

(On the stamp paper of worth Rs.20/-)

AGREEMENT

This agreement is made the ----------day of -------- 2026 between **Wafaqi Mohtasib (Ombudsman)'s Secretariat, Regional Office, Multan** (hereinafter called the purchaser) and **M/S** ---------- (hereinafter called "the supplier/vendor"), whenever the context as permits shall be deemed to include his legal representatives, and assigns) of the one part and the purchaser of the other part.

Whereas the supplier/vendor has agreed to supply the items with reference to Wafaqi Mohtasib Secretariat's Regional Office, Multan Award of Contract No. ---------- dated----------

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

(a) The Purchaser's Notification to the Supplier of Award of Contract (Supply Order);

(b) The Form of Bid and the Price Schedules submitted by the Supplier;

(c) The Term & Conditions of Contract;

(d) The Schedule to Bid (requirement);

(e) Specifications (if any);

3. Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

a) Agreement Period. The agreement will be valid from the date of award of contract till 30th June 2027.

b) Supply of Goods. **i)** The approved items of the tender will be supplied on free delivery basis at Wafaqi Mohtasib Secretariat Regional Office, Multan on, as and when required basis, throughout the financial year 2026-27.

ii) All the supplies will be new and strictly in accordance with the specifications as laid down in the tender documents.

iii) Partial supply is not admissible

c) Inspection and Tests. i). After delivery of goods at the Purchaser's premises, the Purchaser shall inspect the quantity and quality of goods.

ii. The Inspection Committee of Wafaqi Mohtasib Secretariat, Regional Office, Multan will carry out detailed physical examination of stocks and can reject, any item if found not according to the approved sample etc. Moreover, the Supplier will also be responsible to replace the same without any further charges.

d). Packing & accessories: All the items to be provided are in proper company packing.

e). Transportation and delivery requirements. i.The bidder shall deliver the supplies at the destination in scratch-less condition with all the manufacturer supplied accessories.

ii. The Supplier shall arrange such transportation of the goods as is required to prevent their damage or deterioration during transit to their final destination.

iii. All costs associated with the transportation including loading/unloading and road taxes shall be borne by the Supplier.

f). Warranty. The warranty period (if any of the items is) of the supplied goods shall be one year from the date of delivery of the supplies at the purchaser's premises.

g) Payments. Payment to the successful bidder/Supplier will be made subject to:

- Satisfactory delivery of items as per approved sample.
- 100% payments on delivery of items will be made through cross cheque by District Accounts Office, Multan.
- Payment of GST and other taxes etc. is the responsibility of the firms. If any item is exempted from GST, documentary proof is required to be furnished.

h) Security Deposit: The bid securities of the successful bidder(s), will be converted into Security Deposit which will be retained with the Wafaqi Mohtasib Secretariat Regional Office, Multan till 30.06.2027.

IN WITNESS the parties hereto have caused this Agreement to be executed in accordance with the laws of PPRA Rules 2004 on the day, month and year indicated above.

Signature of the Supplier

_____

(Seal)

Signature of the Purchaser

_____

(Seal)

Term and Conditions of Contract .

TERMS & CONDITIONS

1. The firms should be active tax payers and registered with Income Tax and GST Departments.

2. Two options of prices quoted for the same item will be rejected in accordance with PPRA Rules 2004. Only one price should be quoted for each item.

3. The approved items of the tender will be supplied on free delivery basis at Wafaqi Mohtasib Secretariat , Multan on, as and when required basis, throughout the financial year 2026-27.

4. Bids will be evaluated on the basis of prescribed specifications. Samples of all the items will have to be provided on demand. Approved samples of approved bidders will be retained till 30.6.2027.

5. All the supplies must be new and strictly in accordance with the specifications as laid down in the tender documents.

6. Rates offered shall remain valid for a period of one year from the date of contract and till 30th June, 2027.

7. Bids must be accompanied with bid security of **Rs.60,000**/- in the shape of pay order in favour of Wafaqi Mohtasib Secretariat, Multan.

8. Bills of the inspected and accepted supplies must be furnished in triplicate appended with active tax payer list. After necessary scrutiny and verification of such bills, the payments will be made through District Accounts Office ,Multan by cross cheque subject to furnishing of bill/GST invoice along with active tax payer list by the company. All the taxes levied by the Government of Pakistan from time to time will be deducted from the bills

9. Wafaqi Mohtasib's Secretariat reserves the right to impose cut on prices proportionately in case the supplies found not in conforming to the specifications.

10. The competitive rates quoted must commensurate/match with the quality/standard of supply.

11. At any stage during tender period any prospector/proprietor whose firm previously was black-listed but he deceitfully succeeds in getting his other firm registered with new name, then this other firm too will automatically stand black listed.

12. Each bidder must possess its Vendor number, GST number, National Tax Number. & Telephone /mobile number etc.

13. All successful bidders will have to furnish active tax payer certificate from FBR.

14. In case of non-supply of requisite items within stipulated period (3 days), Wafaqi Mohtasib's Secretariat will either purchase these items from open market at the risk and cost of the supplier and difference (if any) will be charged to the supplier concerned OR contract will be cancelled and his bid security will be forfeited.

15. Partial supply is not admissible.

16. Any tender/bid received after due date/time given in the tender notice will not be accepted.

17. Payment of GST and other taxes etc. is the responsibility of the firms. If any item is exempted from GST, documentary proof is required to be furnished.

18. The Competent Authority of Wafaqi Mohtasib Secretariat Regional Office, Multan may reject all bids or proposals at any time prior to the acceptance of a bid or proposal in accordance with rule 33 of Public Procurement Rules, 2004.

19. The bid securities will be returned/released to the unsuccessful bidders immediately after finalization of the tender and in case of successful bidder(s), it can be converted into Security Deposit which will be retained till 30.06.2027.

20. In case of dispute/confusion, the decision of the Chairman, Purchase Committee will be final.

21. The purchase procedures are subject to observance of PPRA Rules, 2004.

We, M/S_____ have read, understood and bound to abide by the above mentioned terms & conditions.

NAME OF FIRM, SIGNATURE & SEAL _____

FIRM/COMPANY'S PROFILE

FIRM'S NAME: _____

ADDRESS: _____

_____

TELEPHONE NO._____ FAX NO. _____

IBAN BANK A/C NO. _____

BANK NAME/BRANCH WITH BRANCH CODE _____

SALES TAX REGISTRATION NO. _____

NATIONAL TAX NO. _____

AGPR'S VENDOR NO. _____

NAME OF FIRM, SIGNATURE & SEAL _____

End of Document