WAFAQI MOHTASIB (OMBUDSMAN)'S SECRETARIAT

Islamabad the January, 2024

VACANCY ANNOUNCEMENT

The Wafaqi Mohtasib Secretariat intends to hire the services of following officers/staff for **Regional Office**, **Gilgit Baltistan** on contract basis, under Article-20 of P.O.1 of 1983, on usual terms and conditions and criteria mentioned against each:-

S.	Name of	No of	Required qualification /
No.	Post	Posts	experience
1.	Consultant (equivalent to BS- 17/18)	1	 Retired officers in BS-17/18 or fresh candidates having experience in administration, management and investigation preferably with Law degree or judicial experience.
2.	Assistant (equivalent to BS-15)	1	 Bachelor's Degree from any recognized University. Must have proficiency in typing and usage of computer.
3.	Stenotypist (equivalent to BS-14)	1	 Intermediate Minimum speed of 80/40 w.p.m. in shorthand/typing, respectively. Must be computer literate.
4.	LDC (equivalent to BS-11)	1	Matric with typing speed of 30 w.p.m.Must have proficiency in usage of computer.
5.	Naib Qasid (equivalent to BS-01)	1	• Primary
6.	Chowkidar (equivalent to BS-01)	1	• Primary
7.	Sweeper (equivalent to BS-01)	1	• Primary

- Maximum age limit for retired government servants shall be 65 years.
- Only candidates belonging to Gilgit Baltistan can apply.
- 2. Interested candidates having domicile of Gilgit Baltistan and the requisite qualification and experience may send their application for the posts at S.No. 1 to 4 with updated Curriculum Vitae on the following address within 14 days after publication of this advertisement.
- 3. The candidates for the post of Naib Qasid, Chowkidar and Sweeper may submit their application on plain paper alongwith attested copies of the relevant documents:-

Director (Admn) Wafaqi Mohtasib Secretariat 36, Constitution Avenue, Sector G-5/2, Islamabad. 051-9217212